



**SECTION C: INCOME INFORMATION**  
(Complete the section that applies to you below)

**Tax Filer:** If you (and your spouse) filed 2021 Federal Taxes, please complete this section. We are required to obtain one of the following:

- Completed the IRS data Retrieval Tool via your 2023-2024 FAFSA (preferred method, see instructions below)
- OR**
- Attaching a Federal 2021 Tax Return Transcript from the IRS (see instructions below) or attaching a signed copy of your 2021 Federal Tax Return with ALL schedules.

**Non Tax Filer:** If you (and your spouse) were not required to file a 2021 Federal Tax Return, please complete this section:

- Please check here if you and your spouse have not and are not required to file 2021 Federal Taxes **AND**
- Attach a verification of non-filing for 2021 from the IRS for both you and your spouse. This is a federal requirement for Independent Students (see instructions below) **AND**
- List all sources of 2021 income below, the amount received, and provide a W2 form for each source of employment:

Source of Income	Amount	W2 Attached:
	\$	
	\$	
	\$	
	\$	
	\$	

**IRS Data Retrieval Instructions:**

1. Go to [studentaid.gov](https://studentaid.gov) and log in using your FSA ID
2. Select the "Continue" or "Make a Correction" button
3. Select the "Financial Information" tab from the top of the page.
4. Go to "Student Financial Information" page
5. Answer the questions in the first box to see if you are eligible to use the IRS Data Retrieval Tool
6. If eligible, click "Link to IRS" and proceed to the IRS site as instructed.
7. Review the information displayed and enter any required fields (such as your address) and select the "Transfer My Information into the FAFSA" option. You will then need to select "Transfer Now".
8. Proceed to the Sign and Submit page

**Tax Return Transcript/Verification of Nonfiling instructions:**

There are multiple ways to obtain a 2021 Tax Return Transcript or Verification of Non-filing from the IRS. Visit the IRS at the website below to get instructions on how to obtain this online, by phone, or by mail:

<https://www.irs.gov/individuals/get-transcript>

**SECTION F: SIGNATURES**

You and your spouse must sign this worksheet. By signing, you are certifying that all of the information reported to qualify for Federal student aid is complete and accurate.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date