

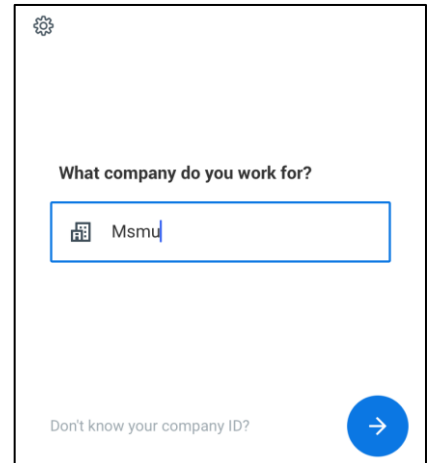
How to get Workday Mobile on your iPhone or iPad

1. Download the Workday app from the App Store:

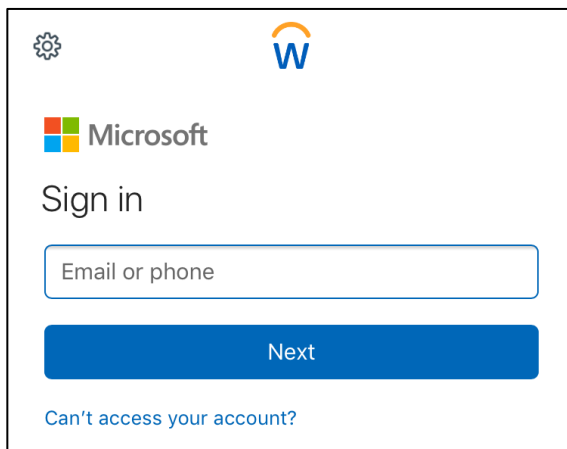
- a. <https://itunes.apple.com/us/app/workday/id316800034?mt=8>



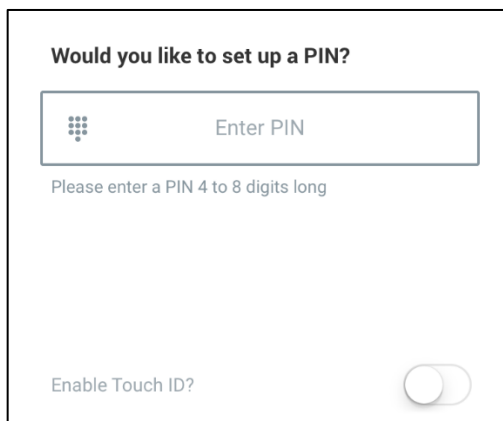
2. When you log in for the first time, you'll be asked to enter your company information so Workday can log you in to the correct instance of Workday. Type *MSMU* into the textbox and then click on the arrow.

This screenshot shows the 'What company do you work for?' screen in the Workday app. At the top left is a gear icon. The text 'What company do you work for?' is centered. Below it is a text input field containing 'Msmu'. At the bottom left, there is a link that says 'Don't know your company ID?'. At the bottom right is a blue circular button with a white right-pointing arrow.

3. Next, enter your log in credentials (full email address, then password).

This screenshot shows the Microsoft sign-in screen. At the top left is a gear icon, and at the top center is the Workday 'W' logo. Below the logo is the Microsoft logo and the text 'Microsoft'. Underneath is the heading 'Sign in'. There is a text input field labeled 'Email or phone'. Below the field is a blue button labeled 'Next'. At the bottom left, there is a link that says 'Can't access your account?'.

4. Finally, you will be prompted to set up a PIN. You can skip this if you prefer. If you choose to set up a pin, you can enter the pin upon your next log in instead of typing your password. You can also enable Touch ID, which allows you to log in with your thumb, just like you would unlock your phone.

This screenshot shows the 'Would you like to set up a PIN?' screen. At the top is the heading 'Would you like to set up a PIN?'. Below it is a text input field with a grid icon on the left and the text 'Enter PIN' in the center. Underneath the field is the text 'Please enter a PIN 4 to 8 digits long'. At the bottom left is the text 'Enable Touch ID?' and at the bottom right is a toggle switch.