Mount St. Mary’s University
Summer Undergraduate Program 2020
Emmitsburg Campus

First 5 Weeks: June 1 to July 3, 2020
Second 5 Weeks: July 6 to August 7, 2020
8 Weeks: June 1 to July 24, 2020
10 Weeks: June 1 to August 7, 2020

Why take a summer course? Students tell us they take courses to get ahead, catch up on classes they miss while studying abroad, or simply to lighten their Fall or Spring load. Whether you are retaking a course that took you or taking classes to graduate in three years, Mount Summer provides an affordable and enjoyable way to do it.

Tuition: $200 per credit
Housing/Meals: $850 per session
Includes $450 for double occupancy room and $400 FLEX meal plan.

REGISTRATION FOR SUMMER 2020 OPENS Monday, APRIL 20 for all Emmitsburg Undergraduate Students

CONTACT:
Office of the Registrar
136 Bradley Hall
Mount St. Mary’s University
301.447.5215
Registrar@msmary.edu
How to Register

1. Students can register for summer courses the same way that they do for Fall and Spring. Look for “Summer 2020” when searching for the term, and be sure to select “Undergraduate” as the division.
2. Registration opens in the Portal for all undergraduate students on April 20, and remains open until the add/drop deadlines for each sub term (see below).
3. No payment is due at the time of registration.
4. Register for housing (4/15 to 5/15):
   Complete your application on Symplicity http://tinyurl.com/msmmaryresidence.
   Summer Housing is not guaranteed and is dependent on COVID-19 developments.

Tuition and Fees

Tuition: $200 per credit
Housing/Meals: $850/session - Includes $450 for double occupancy room and $400 FLEX meal plan.

Visiting Students

Mount St. Mary’s University welcomes visiting students to take a summer course. Please contact the Registrar’s Office: registrar@msmmary.edu for more information about how to apply and register.

Financial Aid

Reduced Tuition
All summer school students receive the benefit of reduced tuition. The Mount Summer tuition of $200 per credit is over 75% off the rate for courses taken during the fall and spring!

Other Aid
Because summer school tuition is significantly discounted from the traditional year, institutional financial aid is not available. However, students may be eligible for other forms of aid, including federal and private student loans and parent (PLUS) loans. Contact the Financial Aid Office directly to discuss your eligibility. If you plan to seek financial aid for Summer, please contact the Financial Aid Office, Bradley Hall, Room 111 or finaid@msmmary.edu or 301-447-5207.

Payment Deadlines

Classes starting June 1 – Payment is due by June 5, 2020.
Classes starting July 6 – Payment is due by July 10, 2020.
Students registering on or after June 17, 2020 must pay in full at the time of registration.

Payment Options

You can pay by credit card, check or cash.

Credit Card/ACH Payments - Credit card or ACH payments are accepted online only. Credits cards incur 2.75% transaction fee.

Cash/Check Payments
Payment can be made by cash or check and paid in person or by mail to:
Mount St. Mary’s University
Accounting and Finance Office
Bradley Hall - 3rd Floor
16300 Old Emmitsburg Road
Emmitsburg, MD 21727
Phone 301.447.5353; Fax 301.447.5867.

Adding a Course

Deadline to Add a summer course:
First 5 Weeks: Friday, May 29, 5 PM
Second 5 Weeks: Friday, June 19, 5 PM**
8 Weeks: Friday, May 29, 5 PM
10 Weeks: Friday, May 29, 5 PM

** We will be performing a system-wide Jenzabar (Portal) upgrade to our registration and billing system from 5 p.m. June 26, 2020 – July 10, 2020. The deadline to register for summer 2 courses will be June 19, 2020 at 5 p.m. Thank you for your patience while we make these improvements.
Dropping or Withdrawing from a Course

Deadline to Drop a summer course:
- First 5 Weeks: June 8, 4 PM
- Second 5 Weeks: July 13, 4 PM
- 8 Weeks: June 8, 4 PM
- 10 Weeks: June 8, 4 PM

Deadline to Withdraw from a summer course:
- First 5 Weeks: June 19, 4 PM
- Second 5 Weeks: July 24, 4 PM
- 8 Weeks: July 3, 4 PM
- 10 Weeks: July 17, 4 PM

Refund Schedule

Tuition: To receive a full refund of tuition, students must drop the course in the portal by the drop deadlines listed above. Due to the concentrated schedule of classes, no refunds are made for later withdrawals.

Room/Board: Up to the drop deadlines listed above, room fee will be prorated. No refunds are made after the drop deadlines.

Final Exam Schedule

See Course Syllabus of each course for details.

Summer Class Attendance

Because of the compressed format of these sessions, **every online assignment or class component is required**. Do not plan to miss any deadlines for summer vacation or other personal events.

Internships

**June 17** – Deadline to submit learning agreements for summer internships. Students must submit a learning agreement to the Career Center at least two weeks before the internship start date. You can find internship information and the Credit-Based Internship Learning Agreement Form at www.msmary.edu/internships.

All summer internships must be completed by August 12.
Summer 2020 Important Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>April 20</td>
<td>Summer Registration Opens in the Portal for all students at 12:00 AM. Housing/Meals Application Opens</td>
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<tr>
<td>May 29</td>
<td>Last Day to Add a First 5 Weeks, 8 Week, or 10 Week Class</td>
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<tr>
<td>June 1</td>
<td><strong>First 5 Weeks, 8 Week, and 10 Week Sub Terms Begin</strong></td>
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<tr>
<td>June 5</td>
<td>Final Payment due for classes beginning on June 1</td>
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<tr>
<td>June 8</td>
<td>Last Day to Drop for full refund of First 5 Weeks, 8 Week, or 10 Week Class</td>
</tr>
<tr>
<td>June 17</td>
<td>Deadline to submit internship learning agreements to the Career Center</td>
</tr>
<tr>
<td>June 19</td>
<td>Final Registration Deadline for all Second 5 Weeks courses. Last day for withdrawal from First 5 Weeks classes</td>
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<tr>
<td>July 3</td>
<td>Last day to withdraw from an 8 Week course</td>
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<tr>
<td>July 6</td>
<td><strong>Second 5 Weeks Sub Term Begins</strong></td>
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<td>July 10</td>
<td>First 5 Weeks Final Grades Due in Registrar’s Office at Noon</td>
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<tr>
<td></td>
<td>Second 5 Weeks Final Payment Due</td>
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<tr>
<td>July 13</td>
<td>Last Day to Drop for full refund of Second 5 Weeks Course or internship</td>
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<tr>
<td>July 17</td>
<td>Last Day to Withdraw from 10 Week Course</td>
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<tr>
<td>July 24</td>
<td>Last day to Withdraw from Second 5 Weeks Course</td>
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<tr>
<td>August 10</td>
<td>Final Grades for Second 5 Weeks, 8 Week, &amp; 10 Week Courses Due to be entered by Noon</td>
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<tr>
<td>August 12</td>
<td>Completion of all credit-based internship requirements unless advance permission for a later end date has been granted.</td>
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