



HELPFUL NEW STUDENT INFORMATION

STUDENT RESOURCES

- **Email:** After acceptance, your Mount email address & password will be sent to the email address that you provided on your admissions application. To access your email account, go to live.msmary.edu and log in with your email address and password. At this point all correspondence from Mount St. Mary's University will be sent to your Mount email account.
- **MyMount:** MyMount can be accessed by going to mymount.msmary.edu and logging in with your username and password. Please note, when logging into MyMount, only use your username and not your entire email address. The following information can be found on MyMount: registration, course schedule, account balance, make payments, final grades, unofficial transcript, online FERPA release form and various other student forms.
- **Canvas:** Canvas is the Mount's learning management system (LMS) used for each course. The following information can be found on Canvas: course syllabus; instructor information; online course materials; required readings & assignments; test, quiz & assignment grades. Courses are visible 1-2 weeks prior to the class start date. Log in to Canvas by going to msmary.instructure.com and using your full Mount email and password. 24/7 support for Canvas is available by clicking the *Help* icon while logged in.
- **Informational Technology Support Center:** For technological support, contact ITSC by [submitting a service ticket](#) or call 301-447-5805.

STUDENT RESOURCES

- **Registration:** Course registration is an online process in MyMount under the Registration tab. Visit [MyMount](#) to add and drop courses to your schedule. Follow easy step-by-step instructions on how to register on the [MyMount training page](#). Questions - contact the Office of the Registrar at registrar@msmary.edu or 301-447-5215. *NOTE: New incoming Mount St. Mary's freshmen students and new Saint John's Catholic Prep Freshman Initiative Students, please contact Dr. Murry in the Registrar's office to register for summer courses murry@msmary.edu.
- **Pay Your Bill:** After you have registered for classes, log in to [MyMount](#) and open the *Account Balance* tab at the top of the page. You will be able to check your balance, view your statements and pay your bill online with CASHNet. Payments can be made anytime between registration and the first Friday of classes. If you have any questions regarding billing or bill payment, contact the Accounting & Finance Office acctsrec@msmary.edu or 301-447-5353.
- **Bookstore:** You can purchase your textbooks, school apparel and supplies from the [online Mount bookstore](#). Professors register their required textbooks with the bookstore, so you can search your courses online and easily find your textbooks. Visit the bookstore's course materials webpage msmu.bncollege.com/shop/msmu/page/financial-textbooks.

For Current Students, Faculty & Staff

