

Employee COVID-19 Incident Plan Process Tree

COVID-19
positive
with
symptoms

Care Instructions: Isolate

- Stay home except to get medical care
- Separate yourself from other people
- Follow care instructions from your healthcare provider
- Notify HR upon confirmation of COVID-19 test

Safe to Return to Campus/Classes

- After 24 hours with no fever, AND
- Symptoms have improved, AND
- 10 days since symptoms first appeared
- Consult health care provider before returning to campus

University Actions

- Notify Health Department
- Contact tracing – Notify close contacts, if any
- Confirm cleaning & disinfection protocol
- Campus-wide communication

COVID-19
positive
with no
symptoms

Care Instructions: Isolate


- Stay home except to get medical care
- Separate yourself from other people
- Work remotely, if possible
- Follow care instructions from your healthcare provider
- Notify HR upon confirmation of COVID-19 test

Safe to Return to Campus/Classes

- After 10 days since test
- Consult health care provider before returning to campus

University Actions

- Notify Health Department
- Contact tracing – Notify close contacts, if any
- Confirm cleaning & disinfection protocol
- Campus-wide communication



Suspected COVID-19 with symptoms

Care Instructions: Isolate

- Stay home except to get medical care
- Work remotely, if possible
- Separate yourself from other people
- Follow care instructions from your healthcare provider
- Notify HR upon confirmation of COVID-19 test

Safe to Return to Campus/Classes

- After 24 hours with no fever, AND
- Symptoms have improved, AND
- 10 days since symptoms first appeared
- Consult health care provider before returning to campus

University Actions

- Initiate contact tracing
- Confirm cleaning & disinfection protocol
- Department-specific communication

Close contact
with known or
suspected
COVID-19 - no
further contact

Action Steps - Quarantine

- Stay home except to get medical care, if needed
- Work remotely, if possible
- Check your temperature twice a day and watch for symptoms
- If possible, stay away from people who are at higher risk or vulnerable
- Notify HR upon confirmation of COVID-19 test

Safe to Return to Campus

- 14 days from the date you had close contact even if you continue to have no symptoms or have a negative test done during quarantine

University Actions

- Confirm disinfection protocol

Close contact
with known or
suspected
COVID-19 - Live
with/can avoid
contact

Action Steps - Quarantine

- Stay home except to get medical care, if needed
- Work remotely, if possible
- Check your temperature twice a day and watch for symptoms
- If possible, stay away from people who are at higher risk or vulnerable
- Notify HR upon confirmation of COVID-19 test

Safe to Return to Campus

- 14 days from the date when person with COVID began isolation even if you continue to have no symptoms or have a negative test done during quarantine

University Actions

- Confirm disinfection protocol

Under
Quarantine -
add'l close
contact with
COVID+ person

Action Steps - Quarantine

- Stay home except to get medical care, if needed
- Work remotely, if possible
- Check your temperature twice a day and watch for symptoms
- If possible, stay away from people who are at higher risk or vulnerable
- Notify HR upon confirmation of COVID-19 test

Safe to Return to Campus

- Restart quarantine from the last day you had close contact with anyone in your house who has COVID.
- Anytime a new household member gets sick with COVID, and you had close contact, you will need to restart your quarantine

University Actions

- Confirm disinfection protocol

Close contact
with known or
suspected COVID-
19 - cannot avoid
continued close
contact

Action Steps - Quarantine

- Stay home except to get medical care, if needed
- Work remotely, if possible
- Check your temperature twice a day and watch for symptoms
- If possible, stay away from people who are at higher risk or vulnerable
- Notify HR upon confirmation of COVID-19 test

Safe to Return to Campus

- Avoid contact to the extent you can
- Stay home for 14 days AFTER the person with COVID ends isolation even if you continue to have no symptoms or have a negative test done during quarantine

University Actions

- Confirm disinfection protocol